

## Calendar

OFBC Little Lights Preschool will follow the Fayette County School Calendar. We WILL be out on their SCHEDULED days off (i.e. holidays, in-service days). We will NOT, however always follow their inclement weather days. We will notify you if we close due to weather (Ice/snow/tornado, etc.). We will list it on our website, Facebook page, and teachers will also notify you via phone. If you have any questions, please contact the church office at 465-9346 and check our website for updates.

## Tuition

Tuition is \$150.00 per month (this amount is due regardless of the number of weeks in the month, unless notified otherwise). **Tuition is due the first week of each month.** If tuition is not paid by the 10<sup>th</sup> of each month, \$10.00 will be added to your payment. **If two consecutive months payments are missed, your child will be dismissed, and their spot given to the next person on the waiting list.** If you are having financial problems, please contact us and we will try to make arrangements with you. Please be sure to earmark your check with your child's name and "Preschool" or put cash in an envelope marked with your child's name. You will receive a tax statement in January so that you can claim the tuition on your taxes.

If you have any questions or concerns, please feel free to contact me at the number. We look forward to spending time with your child and watching them learn and grow!

## Oakland First Baptist Church

8695 Highway 64  
Somerville, TN 38068  
901.465.9346

## MINISTRY OPPORTUNITIES

### Sunday:

9:00 a.m.

Life Connection Groups  
for all ages & interests

10:15 a.m. & 6:00 p.m.

Worship

### Wednesday

6:30 PM, Adult Bible Study, AWANA,  
and  
Unashamed Youth

[www.oaklandfirstbaptist.org](http://www.oaklandfirstbaptist.org)

Find us on Facebook to stay updated!

Oakland First Baptist Preschool



Alicia Williams, Director

901.465.9346

[awilliams@oaklandfirstbaptist.org](mailto:awilliams@oaklandfirstbaptist.org)



## PROGRAM GUIDELINES



It is our privilege at OFBC Little Lights Preschool to provide quality care and education for children from two to five years of age. Our purpose is to provide a place where parents can confidently leave their children. A great deal of preparation has gone into making our facility safe and enjoyable. We use fundamental teaching techniques while incorporating the truth of God's Word, in each age group. Our Preschool Program enables you to have some time to yourself, while your child has a great learning experience.

In order to provide better care for your child, we have compiled some guidelines, which are outlined in this handout. We pray you will not find these guidelines too demanding, but instead, reflective of our high standards for safety and care. Together, we want to give quality care for any child associated with our program.

#### **Drop-Off and Pick-Up Procedures**

When dropping your child off, please pull under the overhang to one of the teachers. The teacher will assist the child in getting out of the car. No one will be able to pick up a child unless they are listed on the child's registration form. We will ask for identification of anyone picking up child. Only adults may pick up your child, no siblings (unless 18 years or older), cousins, etc. If someone else tries to pick up your child and they are not listed on the registration form, or you have not notified us about the pick-up, the child will NOT be allowed to leave, and a parent/guardian will be notified immediately.

#### **Items to Bring**

Sippy cup, if needed.

Diapers, if needed.

Wipes

Pacifier, if used.

Extra set of clothing

Plastic bag (for accidents/wet items)

Mat or large blanket for nap

Blanket and small pillow

NOTE: Please label ALL items with the child's name or initials.

#### **Child's Lunch**

Please send your child with his/her own lunch and drink each day your child attends. **Please DO NOT send any candy, red juice, chocolate or anything containing peanuts. NO PEANUT BUTTER AND JELLY SANDWICHES!** We often have many allergies.

#### **Well Child Policy**

In order to protect all the children in the preschool, please DO NOT bring a child who appears ill. Some signs of illness in children include:

- Any degree of fever
- Vomiting
- Diarrhea
- Questionable skin rash
- Cloudy or colored runny nose (green/yellow)
- Unusual fatigue or irritability
- Eye/ear infections
- Cough that is deep or congested

If your child must be taken to the doctor for an illness, please get a note stating that your child is NOT contagious or putting other children at risk and is cleared to return to school. Without this note, your child can not return to school.

#### **Discipline Policy**

If a child is in need of discipline, these are the steps we follow:

1. Redirect the child to a different activity.
2. Redirect and use a gentle, but authoritative verbal correction.
3. If an overly aggressive behavior continues:
  - a. A teacher will get the director.
  - b. The director will then talk to the child regarding his/her behavior.
  - c. If the child comes back in and the behavior still continues, the child's parent will be contacted and asked to pick him/her up.

#### **Naptime**

Following lunch, we will have one hour of naptime. If a child does not want to take a nap, he/she will be asked to rest on his/her mat. He/She may quietly look at a book, but not leave his/her mat.

#### **Immunizations**

Your child's immunizations must be current for your child to attend OFBC Preschool. Any time your child receives new immunizations, please be sure to bring a copy to the director. If immunizations are not kept current, your child will not be able to attend our program.

#### **Curriculum**

At OFBC Little Lights Preschool, we use the Weekday Early Education (WEE) Learn Curriculum. It is a developmentally appropriate weekday curricula for Christian settings designed for preschool age children. The WEE Learn curriculum is a wonderful resource for our weekly themes, Bible stories, crafts, etc.

#### **What Do They Learn?**

**Two's** – Socialization, learning to play with friends, crafts, colors, and shapes. The most important part of learning at this age is to learn through play and how to interact with friends.

**Three's** – Continuing on socialization, colors, shapes, crafts, but adding name recognition, numbers with more structure.

**Four's** – Utilizing all the child has learned thus far and adding the alphabet, writing names, numbers, learning their address, phone number, and lots more!

**Music** – Each class also has music for 30 minutes each day where they learn nursery rhymes, Bible songs, prepare for the Christmas program, and the 4-year-old graduation program.

#### **Questions?**

Please feel free to email or call at any time.  
awilliams@oaklandfirstbaptist.org / 901-465-9346